

BROADWAY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 9th June 2026 at 7.30pm

1225. Attendance and Apologies:

Present: Cllrs Neate, Toms, Preece, Frayne, Murray and Schina; Mrs Larsson (Clerk);

Apologies: Cllr Champion

1226. Declarations of Interest / Dispensations: None.

1227. Minutes of the meeting held on 5th May 2026

RESOLVED to approve the minutes as a true record of the previous meeting.

1228. Planning Applications

a. New applications:

- i. 25/02815/FUL: Land Adjacent Orchard Cottage Hare Lane Buckland St Mary TA20 3JS - Change of use of agricultural barn to residential dwelling.

Members noted that the existing building is in disrepair and not aesthetically pleasing, with the proposed footprint remaining similar. Members did not feel that the proposal would be imposing or overbearing on any neighboring properties, and considered that the development would improve the current visual outlook. Considering these factors, members RESOLVED to support the application.

Members acknowledged that a neighbouring resident had raised concerns, but having considered the application as a whole and the wider planning context, did not feel these outweighed the overall merits of the proposal.

b. Updates and Enforcement

- i. 24/02475/OUT: Land At, Pound Road, Horton TA19 9SA - Outline application for the construction of up to 45 houses: APPLICATION REFUSED
- ii. 25/02726/OUT: Land Off Broadway Hill Horton TA19 9QN - Outline planning application for the construction of up to 150 residential dwellings: REFERRED TO PLANNING COMMITTEE. Requests to speak at the committee meeting on 16th June are required to be submitted to SC Democratic Services by 5pm on Thursday 11th June.
- iii. 22/00358/ENF: The Clerk has contacted planning enforcement, but no response has been received yet with an update. The Clerk will follow up again.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

1229. Accounts and Financial Information

- a. Internal audit report: Members noted the content of the auditors report and that all objectives had been met.

Actions to be taken:

- i. Review of documents on the website to ensure any drafts are replaced with the final adopted/approved documents and include dates.
- ii. Carry out a review of the website with the hosting company to ensure all WCAG 2.2 AA requirements are being met.

- b. Annual Governance Statement: Members reviewed the statements and RESOLVED to agree that the council has complied with all requirements.
- c. Annual Accounting Statements: RESOLVED to approve the Annual Accounting Statements.
- d. Period for the exercise of elector's rights: RESOLVED to delegate setting the period of 30 working days for the exercise of electors rights to the Clerk, ensuring that it includes the first 10 working days of July.
- e. Financial statement to 31/5/26: Report with reconciliation to 31/5/26 was circulated in advance of the meeting. The reconciliation was checked and verified by Cllr Toms.

f. Payments requiring authorisation

The Council RESOLVED to authorise the following payments:

Administration costs (2 months)	£8.14
Internal audit fee	£200.00
Play park remedial works	£1,057.66
Grass cutting	£352.80
Annual insurance premium	£749.70
APM refreshments	£129.78

The following payments were made since the last meeting:

Clerk salary & HMRC liabilities to 31/5/25 (restricted information under GDPR)	
Grass cutting	£352.80
Defibrillator pads	£76.74

1230. Annual Parish Meeting

The meeting was well attended by users of the village hall but attendance by parishioners was low. Ideas to improve public attendance will be considered.

1231. Neroche PFA Grant request

Application was received for a grant towards the purchase of outdoor seating and shelters for use by the school. RESOLVED to award the amount of £250 requested. Release of funds is conditional on receipt of confirmation of purchase and cannot be used for any other purpose.

1232. Play equipment inspection

A number of areas requiring attention were highlighted in the recent inspection, and due to the risk of some repairs required, Inspect and Repair were instructed to carry out remedial works to the sum of £881.38 + vat, under delegated authority of the Clerk and Chair as per financial regulations.

1233. Updates

- a. Highways: Highways will be contacted for advice regarding the hedge encroaching onto the highway outside "Knights". The Clerk has written to the person understood to be the landowner, but no response has been received to date.
- b. Flooding: No updates. Members noted the £50million in funding from the government for flood defences.
- c. Rights of Way: A member of the public had raised concerns regarding developers from the Bell Field having blocked the PROW prior to formal agreement or instatement of the diversions which have been applied for. The Rights of Way Team at Somerset Council are aware and it is left with them to take any required actions.
- d. Play Park: Works completed to address issues identified during recent inspection.
- e. Defibrillator: The defib has been taken out recently, but fortunately not used.
The hedge behind the cabinet has begun to encroach on the unit and the adjoining path. It is not clear who owns the hedge, but no maintenance has been carried out for some time. To ensure the defibrillator and pathway remain accessible, the parish council will arrange for the hedge to be cut back on the public side, including reducing the height where required. The Parish Council's work to cut back on the public side does not indicate acceptance of responsibility for the hedge. Further enquiries will be made with regard to ownership and responsibility for ongoing maintenance.
- f. Speed Indicator Device: Cllr Toms is attending Chapter 8 training on Saturday.
- g. Volunteering and Community Group Updates: The cricket club may seek support for refurbishment works and will be advised to apply for funding through the grant process if required.
- h. Local Community Network: The AGM will be held on Tuesday 30 June at the Millenium Hall, Seavington.

Blackdown Hills Parish Network: Positive meeting held with MPs to discuss planning. There will be a focus on water quality in the coming months.

1234. **Matters for report only:** None.

1235. **Items for the next meeting:** Somerset Council Chair's Award for Community Services; SCRAPP membership

1236. **Dates of upcoming meetings:**

Tuesday 7 July, 7.30pm at Broadway Village Hall

Tuesday 9 September, 7.30pm at Broadway Village Hall

Exempt Business: The Parish Council resolved that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and they are instructed to withdraw.

1237. **Village Gateway**

Members RESOLVED TO proceed with the purchase of village gateway signage from Glasdon, comprising a 1.5m single faced sign at the cricket club end of the village and a 2m wide double-faced sign at Broadway Street, displaying "Welcome" on one side and "Thank you for driving carefully" on the other. All gates to be 1.8m high (from ground).

The Chair closed the meeting at 8.45pm.

Signed

Date